We have space in the basement of the Mechanical Engineering building in which you will be able to work upon your prototyping projects, using basic hand tools, and to store your projects during fabrication. Remember that we will have to share this space with the other design classes in the Department of Mechanical Engineering, so you will have to be considerate of others and yes, there will be rules of use and conduct.

The space is in room B1002 ME. There is a keyless entry panel outside the door. You will have to request authorization by going to https://keylime.engr.wisc.edu/request Our space for project material storage will be on the shelving along west wall of the space. The shelves will be labeled to indicate which spaces are ours. There are a small assortment of hand tools for your use. I will work to make sure we have eye protection available.

I would suggest placing your project materials in a box or boxes before storing them on the shelves. Label the box with your team name, class and section.

**Rules for the space (failure to follow the rules will negatively impact your grade)**

*DO NOT* take materials from other project teams.

*DO NOT* leave materials out on the work benches. Return your materials to the shelves.

ALWAYS wear eye protection when working with tools. Failure to do so may get you banned from the space.

ALWAYS put all tools away (tools left out may be confiscated).

*NO* painting in the workspace. *(the ceiling is too low and there is inadequate ventilation)*

*NO* hazardous material use *(again, there is inadequate ventilation)*

*NO* open flames.

*I am not naïve enough to believe that we can enforce a NO FOOD rules with limited restriction student use, but I will suggest that if you intend to have food in the work space, you practice “Pack It In, Pack It Out”. In case you are not aware, the ME building has both roaches and mice. If you bring in food and are not careful, you will end up sharing the work space with both of these visitors.*